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1996 STRAFFORD COUNTY ANNUAL REPORT

1996 ANNUAL REPORT

of the Commissioners, Treasurer,
Other County Officers
and the Strafford County Delegation

STRAFFORD COUNTY
New Hampshire

For the Year Ending
December 31, 1996

1996 ANNUAL REPORT
of the Commissioners, Treasurer,
Other County Officers
and the Strafford County Delegation

STRAFFORD COUNTY
New Hampshire

The 1996 Annual Report is Dedicated to
Innovation
*****

This County Report is dedicated to the many Innovations that Strafford County has undertaken in the last several years.

In 1996, these innovations included the opening of the Socio-Behavioral Unit at Riverside Rest Home. This is only one of four units of this kind in the United States dedicated to the treatment and care of hard-to-care-for residents who experience severe behavioral problems.

This new Unit is dedicated to the memory of Commissioner Roland R. Roberge,
who lived his live ensuring that others less fortunate were cared and provided for in the best possible manner.

For the Year Ending
December 31, 1996

1996 STRAFFORD COUNTY ANNUAL REPORT

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STRAFFORD COUNTY OFFICERS
1995 - 1996

COMMISSIONERS	
George Maglaras, Chairman*	Dover, N.H.
Paul J. Dumont, V. Chairman*	Rochester, N.H.
Earle Goodwin, Clerk*	Dover, N.H.
TREASURER	
Charles C. Crocco*	Dover, N.H.
EXECUTIVE ASSISTANT	
Raymond F. Bower	Lee, N.H.
COUNTY ATTORNEY	
Lincoln T. Soldati*	Somersworth, N.H.
COUNTY SHERIFF	
Richard Cavanaugh*	Rochester, N.H.
REGISTER OF DEEDS	
Leo Lessard*	Dover, N.H.
REGISTER OF PROBATE	
Kimberly S. Quint*	Dover, N.H.
JUDGE OF PROBATE	
Gary R. Cassavechia	Rochester, N.H.
CLERK OF SUPERIOR COURT	
Julie Howard	Newmarket, N.H.
NURSING HOME ADMINISTRATOR	
Raymond F. Bower	Lee, N.H.
CORRECTIONS ADMINISTRATOR	
Robert LeClair	Farmington, N.H.
HUMAN SERVICES DIRECTOR	
Cheryl A. Moulton	Berwick, M.E.
MEDICAL REFEREE	
Melvin Prostkoff, M.D.	Dover, N.H.
CHAPLAINS	Ecumenical Services Provided
COUNTY PHYSICIANS	
Edwin Charle, M.D.	Somersworth, N.H.
Patrick Clary, M.D.	Somersworth, N.H.
Lawrence Sanders, M.D.	Dover, N.H.
Judy Santangelo, P.A.	Somersworth, N.H.

**Elected Positions*

STRAFFORD COUNTY DELEGATION
1995 - 1996

Roger Berube*	Somersworth, N.H.
George Brown	Rochester, N.H.
Julie Brown*	Rochester, N.H.
Frank Callaghan*	Rochester, N.H.
Ronald Chagnon, Chairman*	Farmington, N.H.
Marlene DeChane	Barrington, N.H.
Clyde Douglass	Rochester, N.H.
Patricia Dunlap	Rochester, N.H.
Anne Grassie	Rochester, N.H.
Patricia Hambrick**	Lee, N.H.
Mark Hanlon	Strafford, N.H.
Roland Hemon*	Dover, N.H.
Dana Hilliard	Somersworth, N.H.
Naida Kaen**	Lee, N.H.
Sandra Keans*	Rochester, N.H.
William Knowles*	Dover, N.H.
Suzanne Loder	Durham, N.H.
Raymond Lundborn, Clerk*	Rochester, N.H.
William H. McCann, Jr.	Dover, N.H.
Robert McKinley	Milton Mills, N.H.
Amanda Merrill	Durham, N.H.
Deborah Merritt, Vice Chairman*	Durham, N.H.
George T. Musler	Barrington, N.H.
William Nehring***	New Durham, N.H.
Arthur Pelletier	Dover, N.H.
Charles Reynolds*	Dover, N.H.
Claire Snyder	Somersworth, N.H.
Barbara Spear	Farmington, N.H.
Fred Steadman	Rochester, N.H.
Henry Sullivan*	Farmington, N.H.
Shane Tessimond	Dover, N.H.
Ann Torr	Dover, N.H.
Franklin Torr	Dover, N.H.
Ralph W. Torr	Rochester, N.H.
Francis Vincent*	Somersworth, N.H.
Janet Wall*	Madbury, N.H.
Richard Wasson	Rollinsford, N.H.
Katherine Wells Wheeler*	Durham, N.H.
Howard Williams	Dover, N.H.

*Denotes Executive Committee
**Hambrick resigned July, 1996, replaced by Kaen.
***Deceased

1996 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

The year 1996 was a year of stable taxes, continued strong revenues and new services at Riverside Rest Home. For the third year in a row and the fourth year out of the last five years, Strafford County had no tax increase. Effective budget management and the maximizing of revenues allowed us to begin 1996 with a $400,000 surplus which was used to keep the 1996 tax rate stable.

Revenues exceeded projections for 1996, with one notable exception. The receipt of the second round of Proportionate Share Pool monies budgeted for in 1996 did not materialize. This revenue was budgeted to offset capital expenditures. Because Strafford County was not one hundred percent certain that the second round of PSP money would be received, a contingency plan that had been developed with the Strafford County Legislative Delegation was put into place which delayed certain capital projects and allowed for temporary borrowing of funds until the PSP revenues became available. This allowed Strafford County to complete our badly needed Justice and Administration energy retrofit before peak heating season.

Throughout 1996 there was a great uncertainty in future Federal and State funding. The branches of the Federal government continue to disagree about the "best" way to balance the national budget with one common concept: *Cut future funding going to the States for Medicare and Medicaid.* Since a large portion of Strafford County's revenues are closely tied to receipt of Medicare/Medicaid funding, the uncertainty of this funding translates into a great concern about Strafford County's tax rate in the future. Recently, the New Hampshire Legislature passed House Bill 32 which offers the promise of long-term care Medicaid rate reform by a system designed through a cooperative effort between the County homes, private nursing home providers, and State officials. However, as 1996 came to a close, no long-term plan was in place.

During the beginning of 1996, Strafford County entered into an innovative partnership with State of New Hampshire Medicaid officials to convert twenty-two (22) beds of Riverside's Dementia Unit to handle residents with behavioral problems, which will become the Socio-Behavioral Unit (SBU). Even though staffing will be increased on this Unit, there was a positive cash flow from the Unit's operation due to an

increase in reimbursement rate for this type of a-typical care. A combination of PSP funds and additional income through the operation of this new Unit will again have Riverside operating at an income-over-expense level.

This Unit's operation also saved the Medicaid system significant sums of money. As Strafford County contributes to the Medicaid system through the Human Service Department's Intermediate Nursing Care expense line, the County will in turn save money as well. Many of the people that Riverside will be caring for on the new SBU would otherwise require expensive ($500 to $600 per day) placement in specialized care facilities; these placements can now be deferred or canceled based on the care received in this new Unit at Riverside. The income derived from this Unit's operation has increased from original projections as these projections included financing costs which were eliminated when the County paid cash for the project. In summary, this Unit is great news for Strafford County's financial future, as well as those citizens in need of its specialized services.

During 1996, we saw a continued expansion of our inmate population at the Strafford County House of Correction. Correctional Officer staffing levels were at an unacceptable Inmate-to-Correctional Officer safety ratio, which necessitated an increase by four (4) new positions. This additional expense was absorbed in the bottom line of the budget.

Over the summer of 1996, Superior Courtroom III renovations were underway and completed by fall. Based on Strafford County ingenuity, the State of New Hampshire's cost for this project was under $10,000. This is the same project that the State had projected a cost of $210,000 for last year. Strafford County hopes that with this added jury court room space and additional Superior Court Judge time, the pre-trial inmate population at the Strafford County House of Correction will be reduced. This overcrowding problem is of great concern to us and will likely require close observation and detailed analysis in 1997.

In 1996, as in the past, we worked hard to limit our expenses while maximizing our potential revenues and we feel we accomplished this goal. As always, the County Commissioners wish to continue to provide excellent services to Strafford County residents, with the least possible impact on the Strafford County taxpayer.

We would like to take this opportunity to thank all of our County employees, who continue to perform their duties in an exemplary manner, with the expert direction of Administrator Raymond Bower. A special thanks to all Department Heads, Elected Officials, and the dedicated volunteers at the Jail, the Rest Home, and the Human Services Department for their continued service to the residents of Strafford County. Their loyalty and dedication help keep costs down and the level of service high.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS

George Maglaras, Chairman

Paul J. Dumont, Vice Chairman

Earle Goodwin, Clerk

1996 TREASURER'S REPORT
1996 APPROPRIATIONS

JUSTICE & ADMINISTRATION	1996 APPROPRIATION
Administration	182,292.00
County Attorney	494,778.00
Drug Prosecutor Grant	44,470.00
Register of Deeds	262,119.00
Sheriff	495,329.00
Dispatch	168,241.00
Medical Examiner	50,000.00
J&A Maintenance	308,169.00
Human Services	6,166,082.00
Depart. of Corrections	2,168,880.00
Jail Industries Program Contracts	9.00
Jail Industries Program	88,404.00
Cooperative Extension	139,096.00
Soil Conservation Dist.	26,825.00
Training Project for County	4,900.00
Debt Accounts	717,576.00
Insurances-J&A	687,373.00
Community Action, Inc.	50,000.00
PreNatal/Family Planning	39,000.00
Southeastern N.H. Service Corp.	12,000.00
Meals on Wheels	1.00
Great Bay Training	5,400.00
Child Care Association	30,000.00
Seacoast Task Force (A Safe Place)	23,500.00
Strafford Hospice	15,000.00
Strafford Guidance Center	9,000.00
Victims, Inc.	5,000.00
Coalition of Strafford County	121,000.00
Dover Adult Learning Center	28,000.00
County Convention	5,000.00
Contingency	(14,814.00)
Capital Expense-J&A	516,521.00
Capital Expense-Deeds	28,591.00
TOTALS - J&A:	12,877,742.00

1996 APPROPRIATIONS
CONTINUED

RIVERSIDE REST HOME	1996 APPROPRIATION
Administration	589,514.00
Purchasing	67,159.00
Dietary	1,479,755.00
Nursing	4,341,829.00
Resident Services	45,731.00
Facilities & Service	662,683.00
Laundry & Sewing	321,063.00
Housekeeping	459,354.00
Physician & Pharmacy	92,340.00
Staff Education	80,242.00
Physical Therapy	184,541.00
Activity & Volunteer	281,654.00
Social Services	210,911.00
Insurances-RRH	1,407,113.00
Capital Expenses-RRH	255,257.00
TOTALS - RRH:	10,479,146.00
TOTAL EXPENDITURES:	23,356,888.00
REVENUES:	13,609,400.00
PRIOR YEAR SURPLUS:	400,00.00
AMOUNT RAISED BY TAXATION:	9,347,488.00

1996 ESTIMATED REVENUES

REVENUES	1996 ESTIMATE
RRH	11,359,885.00
Registry of Deeds	450,000.00
Registry of Deeds Equipment Account	28,591.00
Sheriff-Deputy Fees	110,000.00
Leased Office Space	404,618.00
Leased Land	2,440.00
Accounting Service	53,441.00
Bailiff Reimbursement	79,590.00
Prosecution Contract	33,700.00
Human Service 5% Grant	204,899.00
Jail Laundry Contract	12,350.00
Jail Income	372,000.00
Room & Board-Jail Indus.	12,350.00
Interest Earned	180,657.00
Drug Prosecutor Grant	29,867.00
Victim's Assistance Work Release	3,750.00
N.H. Job Training Counsel	16,000.00
Correctional Industries	42,000.00
Employee Cont.-Health	42,500.00
Insurance Refunds	63,471.00
Miscellaneous Income	50,000.00
Dispatch Alarm System	1,000.00
State Sewer Grant	4,197.00
State Energy Grant	51,934.00
TOTALS:	13,609,400.00

1996 FINANCIAL REPORT OF STRAFFORD COUNTY
COMBINED BALANCE SHEET

ASSETS

Cash and Temporary Investments	359,560.00
Accounts Receivable/Accrued Revenues	625,549.00
Due From Other Funds	1,576,166.00
Due From Other Governments	1,105,695.00
Inventories	54,489.00
Prepaid Expenses	13,521.00
Property, Plant, Equipment	12,943,889.00
Amount for Retirement of Long-Term Debt and Other Obligation	921,378.00
TOTAL ASSETS:	17,600,247.00

LIABILITIES

Accounts Payable and Accrued Expenses	982,077.00
Accrual for Compensated Absences	363,400.00
Capital Lease Payable	28,840.00
Unexpended Balance 5% Grant	115,400.00
Due to Other Funds	1,576,166.00
Due to Other Governments	928,753.00
Due to Specific Individuals	114,226.00
General Obligation Bond Anticipation Note	417,033.00
General Obligation Bonds Payable	1,520,000.00
TOTAL LIABILITIES:	6,045,895.00

FUND EQUITY

Contributed Capital:	
Investment in General Fixed Assets	9,245,307.00
Investment in Nursing Home Assets	2,767,182.00
Fund Balances:	
Reserve for Prepaid Expenditures	13,521.00
Undesignated (deficit)	(471,658.00)
TOTAL FUND EQUITY:	11,554,352.00
TOTAL LIABILITIES/FUND EQUITY:	17,600,247.00

1996 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Fund Balance, 01/01/96	411,215.00
Receipts through 12/31/96	12,086,434.00
Expenses Year Ending 12/31/96	(12,149,506.00)
Operating Transfers In	22,585.00
Prior Period Adjustment	(55,306.00
Fund Balance, 12/31/96	315,422.00

STATEMENT OF OUTSTANDING DEBT
Year Ending December 31, 1996

Date of Issue & Maturity	1996 Principal Payment	Balance 12/31/96
1977-1997 Riverside Rest Home	130,000.00	130,000.00
1989-1998 Alms House Repair	70,000.00	140,000.50
1989-2000 Alms House/Jail/RRH	85,000.00	340,000.00
1992-2012 Sewer Project	60,000.00	910,000.00
TOTAL OUTSTANDING DEBT:	345,000.00	1,520,000.50

1996 COUNTY TAX APPORTIONMENT

City/Town	Proportion of Tax	Amount of Tax
Barrington	7.128407%	666,327.00
Dover	26.3576311%	2,463,777.00
Durham	8.9017773%	832,093.00
Farmington	4.3370264%	405,403.00
Lee	4.3036829%	402,286.00
Madbury	1.7129779%	160,120.00
Middleton	1.4042433%	131,261.00
Milton	3.4262414%	320,268.00
New Durham	3.5693800%	333,647.00
Rochester	22.2480220%	2,079,631.00
Rollinsford	3.1536683%	294,789.00
Somersworth	9.2393352%	863,646.00
Strafford	4.2176067%	394,240.00
Totals:	100.00000%	9,347,488.00

All taxes due Strafford County from Cities and Towns were paid by December 17, 1996.

AUDITORS RECOMMENDATIONS AND FINDINGS
Year Ended December 31, 1996

Status of Prior Year's Findings (1996): There were no findings in the year 1996. Current Year's Findings: There are no current year findings.

David L. Connors & Co., P.C., Certified Public Accountants
1996 Strafford County General Purpose Financial Statements as of December 31, 1996, Together with Auditor's Report Including Single Audit Act

1996 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20 bed unit dedicated to caring for people with Alzheimer's disease and related disorders. Our facility has an excellent reputation for the care given by our caring, professional staff. The year 1996 was one of renewed challenge for Riverside Rest Home. Responding to increased demands for resident admissions, we again maximized the use of available space and expanded our bed capacity from 209 to 215. We immediately filled these six (6) new beds. This expansion of bed capacity was made possible through a cooperative effort of the Strafford County Commissioners and the Strafford County Delegation by approving an addition to Riverside Rest Home. This two (2) story addition includes three (3) resident rooms upstairs, which will house six (6) residents, and an activities room downstairs. The addition was the brain child of Commissioners George Maglaras, Paul Dumont and the late Roland Roberge. The addition was dedicated in honor of Commissioner Roland R. Roberge.

The above-mentioned addition enabled the County to split the original 42 bed Alzheimer's unit. This unit now cares for 20 Alzheimer's' patients, as previously noted. A new unit was established to care for 22 residents who suffer from behavioral disorders as a by-product of their illnesses. As one of only four (4) such units in the United States, we are continuing to break new ground in caring for the elderly in Strafford County.

Currently, Riverside Rest Home has a long waiting list. The end product is a possible six month wait for admittance to the facility. This is partially due to the fact that at the present time, Riverside is the only nursing home in the area with a secure unit for people suffering from the advanced stages of Alzheimer's disease. These residents tend to be hard to care for due to the behavioral effects of their terrible illness. The addition houses a "quiet room" where activities designed to have a calming, diversionary effect take place.

I am pleased to report that in 1996 revenue for Riverside Rest Home exceeded expenses for the second year in a row. Despite uncertainty in future funding, RRH staff will work hard to see that this trend continues.

In May, we again sponsored a week of events at Riverside to celebrate National Nursing Home week. Some of the events included: Staff and Resident Karaoke, Baby Contests, and New England Telephone Pioneer Party. Of special interest was the Family Dinner Party, which Riverside hosted for residents and their families. We were pleased to have the County Commissioners in attendance. As usual, this party was a great success and we are looking forward to repeating the activities in 1997.

Other activities held throughout the year included: A week's stay at Weir's Beach in Laconia which included boat rides each day; Wheel-A-Thon, held in cooperation with the University of New Hampshire; Aquarium Trip; Rochester Fair; and numerous shopping trips.

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, and Daralyn Stewart, RN, Director of Nursing and Related Services, who have been very supportive during my tenure at Riverside. Further, I would like to thank the Strafford County Commissioners for providing guidance and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,

Raymond F. Bower, Administrator
Riverside Rest Home

1996 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

In the year 1996 the Strafford County Department of Corrections accomplished many things. All of the Correctional Officers have completed their twenty-five (25) hour in-service training and have been recertified. In 1996, three (3) officers graduated from the Correctional Officers Training Academy.

We continued our agreements with the Federal Bureau of Prisons to house "white collar inmates," as well as with the U.S. Marshals and the U.S. Immigration Department to house their inmates. I am proud to announce that we have just signed a two (2) year extension of our contract with the New Hampshire State Prison to house twenty (20) minimum security inmates.

Officer Training

The Sergeant/Correctional Officer Training for the Strafford County Department of Corrections consisted of:

a. Cardio-Pulmonary Resuscitation (CPR)
b. Basic Computers;
c. Proper Handcuffing;
d. Fire Fighting;
e. Cell and Body Search;
f. Security Movement of Inmates;
g. New Laws;
h. Metal Detector.

Programs Report

Strafford County had ninety-six (96) work release participants. We had ten (10) revocations. Work Release Revenue was $76,653.06.

Pre-employment Planning (PEPP) had fifty-six (56) participants with nineteen (19) students receiving certificates. Forty-two (42) inmates participated in the G.E.D. program, eighteen (18) inmates tested, with twelve (12) receiving the G.E.D. certificate. We had two hundred and sixty-six (266) participants in the Library/Computer Class. Out of these participant, fifteen (15) had graduated from high school, fifty-two (52)

had already earned their G.E.D. thirty-eight (38) were either coded or disabled, and three (3) are in special education.

Drug and Alcohol Counseling Groups had twenty (20) participants at any one time. Thirty-two (32) participants were awarded with certificates for course completion.

In 1996, we had two (2) interns, two (2) counseling interns, two (2) volunteer counselors, and six (6) volunteer G.E.D. tutors to help with the programs. We also created two 92) new programs: AIDS Awareness (sex education), and Inmate Aftercare Program.

Jail Industry Program

The year 1996 marked the Jail Industry's eleventh (11th) year in business. The program began in 1986 with a National Institute of Corrections five (5) month grant. The program is federally certified through the Bureau of Justice Assistance which allows it to contract with the private sector for work. The program has had work with several companies over the years, however, GFS Manufacturing continues to be the primary source of income. In 1996, the Jail Industry employed forty-eight (48) inmates.

The pre-established goals set for the program were:

1. To reduce idleness;
2. Offset cost of incarceration;
3. Produce and deliver services and product needed in the public or private sector;
4. Provide inmate compensation; and
5. Provide meaningful work skills to inmates.

The Family Weekend program continued for its fifth (5th) year through grants obtained from 5% Incentive Funds, GFS Manufacturing, and the New Hampshire Bar Association. The goal of the program is to better the family and have inmates actively address their drug and alcohol issues in their lives.

A commissary was started in the Fall of 1996 to provide goods to inmates for an extra source of income. We anticipate that the year 1997 will go well. Below are the net and gross earnings for that quarter, as well as for the other contracts at JIP:

Gross monies generated from:

GFS Manufacturing	$73,584.52 gross
Laundry	8,773.33 gross
Commissary	4,213.43 gross
	3,645.33 net
New Hampshire Job Training Council	16,000.00

Monies spent from inmates' earnings:

Room and Board	$40,471.49
Victim's Compensation	3,679.23

We concluded the last six months of an eighteen (18) month contract with New Hampshire Job Training on June 30, 1996.

In an effort to be more successful upon release, many inmates paid outstanding charges to several agencies. These include court finds, probation, New Hampshire Motor Vehicle Department, and Family Assistance. With this Jail Industry Program and all its components, everyone is a winner. Inmates receive skills and training to become more successful, victims are given something back from inmates, and many fines which inmates pay help prevent re-arrests. The Jail Industry Program continued its mandate of self-sufficiency, and I thank my two (2) staff members, interns, and the inmates who worked to make the business successful.

We will continue to explore new sources of income for our program in the coming year, while actively seeking partnerships with other agencies who goals are the same; to reduce recidivism within our client population by providing tools and skills that will enable them to become productive citizens.

Custody Report
Monthly Daily Average Population for 1996

January	117.92
February	121.35
March	123.19
April	139.67
May	140.77
June	138.13
July	136.77
August	131.16
September	140.40
October	141.94
November	138.17
December	132.16

The average population was 133.47 for 1996.

There were nine hundred and ninety (990) admissions, plus four hundred and seventy (470) inmates held in protective custody.

There were ninety-five (95) females incarcerated in 1996, as follows:

Strafford County	87
Rockingham County	1
Federal	7

There were eighty-six (86) males housed in this facility from other facilities, as follows:

Federal Bureau of Prisons	34
New Hampshire State Prison	46
Merrimack County	2
Rockingham County	4

1996 Offenses

Witness Tampering	15
Criminal Mischief	21
Simple Assault	98
Failure to Appear	40
Bench Warrant	59
Driving While Intoxicated (DWI)	17
Simple Assault on Police Officer	106
Disobey Police Officer	15
Operate After Suspension/Operate Revocation	35
Theft by Unauthorized Taking	9
Habitual Offender	21
Driving While Intoxicated (DWI), 2nd Offense	67
Attempted Burglary	5
Burglary	35
Aggravated DWI	10
Bail Revocation	3
Bail Violation	1
Simple Assault (domestic)	3
Attempted Theft	3
Theft	10
Criminal Threatening	34
Criminal Trespassing	31
Felonious Sexual Assault	14
Fugitive From Justice	21
Violation of Probation	106
Harassment	5
Attempt Aggravated Felon Sexual Assault	30
Stalking	8
Non-Support	30
Resisting Arrest	24
Sale Cocaine	1
Attempted 2nd Degree Assault	1
2nd Degree Assault	13
Forgery	8
Sexual Assault	2
Violation of Court Order	6
Resisting Detention	2
Shoplifting	4
Armed Robbery	1

1996 Offenses - continued

Robbery	13
Criminal Solicitation	2
Receive Stolen Property	15
Operating Without License	3
Illegal Possession of Alcohol	2
Possession of Controlled Drug (MV)	1
Domestic Violence	3
Possession of Drugs	12
False Reports	5
Theft by Deception	5
Theft of Services	1
Sale of Marijuana	5
Prohibited Sales	1
Indecent Exposure	5
Kidnapping	4
False Imprisonment	1
Bail Jumping	12
Conduct After Accident	7
Issue Bad Check	5
Felon In Possession of Firearm	3
Accomplice to Burglary	2
Willful Concealment	8
Acts Prohibited	4
Violation Protective Order	23
Attempted Second Degree Murder	1
Second Degree Murder	2
Attempted First Degree Assault	2
First Degree Assault	6
Conspiracy	4
Illegal Dumping	1
Conspiracy Commit Robbery	1
Conspiracy to Steal Auto	1
Failure to Comply	1
Placement of Simultaneous Explosion	1
Prescription Fraud	2
Open Container	1
Misuse of Plates	1
False Public Alarm	3
Conspiracy to Commit Theft	2
Theft of Firearm	2

1996 Offenses - continued

Conspiracy to Distribute Cocaine	1
Disorderly Conduct	9
Reckless Conduct	4
Reckless Conduct with Firearm	2
Contribution to Delinquency	1
Attempted Arson	1
First Degree Murder	1
Conspiracy to Commit Criminal Threatening	1
Speeding	1
Contempt of Court 7	
Failure to Pay Fine 8	
Conspiracy to Commit Arson	1
Attempted Fraudulent Use of Credit Card	1
Possession with Intent to Sell	2
Failure to do Community Service	2
Escape	1
Cruelty to Animals	2
Interfere with Custody	1
Loitering	1
Obstruct Report Crime	3
Insurance Fraud	1
Endanger Welfare of Minor	1
Simple Assault on Correctional Officer	1
Driving without Financial Proof	1

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners, and Ray Bower, Executive Assistant, for all their assistance and support in the year 1996. I would also like to thank all of the staff and volunteers of the Strafford County Department of Corrections for a job well done in 1996.

Respectfully submitted,

Robert H. LeClair
Superintendent

1996 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY

The Office of the Strafford County Attorney performs a dual function. First (in terms of workload), the County Attorney serves as the Attorney General's representative in the Strafford County Superior Court. As such, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in the Strafford County Superior Court, with the exception of capital murder and first and second degree murders. This function involves reviewing/directing criminal investigations by local and State Police, preparing and presenting evidence for felony indictments before the Grand Jury, reviewing misdemeanor and violation appeals to the Superior Court, researching and responding to motions filed with the Court, attending depositions of witnesses, preparing witnesses for deposition and trial, attending Court hearings: pretrial, call of the list, trial, sentencing, sentence review, and other post conviction hearings.

The second function of the County Attorney is to serve as legal counsel for Strafford County. A variety of duties are performed by the County Attorney in fulfilling this function, including: representing the County's interest in civil litigation, in which the County or one of its agents is a party in State and Federal Courts, advising other County officials on acting as a legal resource for County Delegation members, and advising them of legal implications on proposed legislation.

Aside from these two main functions of the County Attorney, other duties are prescribed by statute: responding to untimely, suspicious, or unattended deaths, and ordering autopsies when appropriate, and initiating extradition proceedings. The County Attorney must also serve as voluntary administrator for the estates of deceased patients at Riverside Rest Home. In addition, as a public official, the County Attorney has a duty to the people of Strafford County and to the judicial system to promote justice and assist in expanding public awareness and understanding of our system of justice. The County Attorney meets this responsibility serving as a public resource and speaking before a variety of civic and public agencies concerned with understanding and improving the quality of justice in Strafford County. The County Attorney is also actively involved in promoting legislation effecting the criminal justice system.

The County Attorney's Office also operates a Victim Assistance Program, which through the efforts of the Victim Assistance Director and Coordinator, assists victims (especially child abuse and sexual assault victims) in dealing with the criminal justice system. The program is designed to reduce the trauma to victims and assist them in every phase during criminal prosecution.

The Strafford County Attorney's Office continued the drug prosecution program implemented in 1990, with the assistance of a Federal grant administered through the Attorney General's Office. Through this program a specialized drug offense prosecutor was hired to deal exclusively with the increasing case load of drug offenses. The Drug Prosecutor meets regularly with area law enforcement officers involved in drug investigations and is available on a twenty-four (24) hour basis for advice and one-party intercept approvals.

The Strafford County Attorney also has a Chief Investigator on staff, whose primary responsibility involves conducting follow-up investigations on felony cases. In addition, the Investigator has conducted internal investigations for the County and coordinated training programs for all law enforcement agencies in the County. Assisting the prosecutors in trial preparations is also a duty of the Investigator.

In May of 1996, the County Attorney's Office began prosecuting cases for four (4) of the seven jurisdictions in the Rochester District Court. the County Attorney's Office contracts directly with the Police Department to provide prosecution services for misdemeanors, felony cases. Violations which are related to misdemeanors and felonies are also handled by the Office. The County Attorney and Assistant County Attorney are on a rotating schedule and assigned District Court cases on a weekly basis. The program has proved to be highly successful and the four contracts have all been renewed for 1996, as well as one (1) other department joining the program. The following Departments have contracted with the Strafford County Attorney's Office for prosecution services: Farmington, Middleton, Milton, New Durham, and Rochester.

The County Attorney's Office continues to remain active in advising local and County officials in many areas of law. The County Attorney and Assistant County Attorneys address many community and law enforcement groups on a variety of subjects, including: Child Abuse,

Sexual Assault, DWI, Criminal Justice System, and many other topics of concern to the community.

The following table provides a summary of the criminal cases in 1996.

Respectfully submitted,

Lincoln T. Soldati
Strafford County Attorney

1996 CRIMINAL CASES
STRAFFORD COUNTY ATTORNEY

	Entries*	Dispositions*
Felonies	848	834
Misdemeanors	545	621
Violations	0	0
Other	81	67
Re-Entries	761	682
Totals	2,235	2,204

*The figures for 1996 were provided by the Strafford County Superior Court. The County Attorney's Office experienced a non-recoverable loss of data due to a computer malfunction. The Delegation has upgraded the County Attorney's computer system, but unfortunately the lost data was irretrievable. Because of these circumstances, the totals for cases received, number of no true bills, cases not presented, etc. are not available.

1996 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S DEPARTMENT

This Annual Report is submitted on behalf of Richard T. Cavanaugh, Sheriff (retired), my long-time friend and colleague.

R.S.A. 104:5 Duties: He by himself or his Deputies, shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the Court.

The Strafford County Sheriff's Department, by law has a primary function of serving civil process and transporting prisoners from Strafford County Superior Court, Strafford County House of Correction, all State Hospital transports, and transports from our four district Courts.

During 1996, about 1,507.5 hours were spent on transporting or guarding prisoners to, from and in our Courts and hospitals. A total number of 2,598 transports were made. Deputies arrested 554 subjects on Capias and warrants issued by the Courts. In the area of civil process in 1996, over 10,524 pieces of civil process (twice as many as in 1995) were served by this Department. The Sheriff's Department civil process revenue, which was returned to the County, totaled approximately $74,660. Revenue received from the State for bailiff expense was $64,139, for a total return to the County of $138,799. With the Department's operating budget of $495,329, in reality, the cost to the County taxpayers was only $356,530. It is evident by these figures that Strafford County residents are receiving a quality service at a minimal cost.

The Sheriff's Department provides personnel who dispatch for the towns of Barrington, Rollinsford, Milton, Farmington, New Durham, Middleton, and Strafford.

It is my firm goal, with the support and cooperation of the deputies, special deputies, bailiffs, court security personnel, dispatchers, and office support staff, to continue the tradition of providing the residents of Strafford County with the most professional and efficient department. I welcome any suggestions that would be beneficial to this Department.

It is my pleasure and honor to serve as your Sheriff. I look forward to the continued opportunity to serve all the residents of Strafford County for the remainder of this term and in future years to come.

I would like to wish Sheriff Cavanaugh and his wife, Kathleen, a long, healthy, and happy retirement. We thank you for giving fourteen dedicated years of your life to County service.

Respectfully submitted,

Martin R. Heon, Jr., Sheriff
For Retired Sheriff Richard T. Cavanaugh

1996 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS

1996 was an exciting year for the Registry with our new optical document imaging system becoming fully operational and available for public use. As of December 31, 1996, the Registry the creation of paper books, opting for space and time saving computers to provide the public with access to its documentation.

The real estate market showed improvement over 1995 with a 10.8% increase in recordings. Revenues also rebounded by 17.2%, earning the County $510,341.00.

Foreclosures leveled out this year, but remain high by pre-1989 standards. In 1996 there were 160 foreclosures.

Foreclosures Per Quarter 1990 Through 1996

	1990	1991	1992	1993	1994	1995	1996
First Quarter	50	172	108	72	69	40	34
Second Quarter	42	105	118	85	79	41	46
Third Quarter	52	114	98	89	68	43	37
Fourth Quarter	95	122	67	82	55	35	43
Total	239	513	391	328	271	159	160

Document Recording and Transactions

Year	Documents
1987	27,410
1988	22,968
1989	20,819
1990	17,495
1991	16,403
1992	18,798
1993	19,139
1994	19,129
1995	15,912
1996	17,827

Revenues

Year	To State	To County	Total
1987	$2,634,594	$ 516,775	$3,151,369
1988	$2,351,263	$ 448,188	$2,799,451
1989	$2,007,567	$ 432,705	$2,440,273
1990	$2,226,869	$ 440,378	$2,667,247
1991	$1,977,391	$ 463,461	$2,440,852
1992	$1,832,936	$ 520,341	$2,353,277
1993	$1,674,373	$ 540,896	$2,215,269
1994	$1,774,715	$ 515,496	$2,290,211
1995	$1,722,451	$ 453,342	$2,175,793
1996	$1,792,083	$ 510,340	$2,302,423

The Deeds Office continued to update and modernize its recording systems and to fulfill the requirements of the laws which apply to functions of recording, retrieval, and security within the office.

Respectfully submitted,

Leo Lessard
Registrar of Deeds

1996 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT

The Strafford County Human Services Department is responsible for monitoring the State mandated programs billed to the County for Old Age Assistance (OAA), Aide to Permanently and Totally Disabled (APTD), Intermediate Nursing Care (INC), and Board and Care of Children.

The financial liability for recipients determined eligible for APTD and OAA are shared with the State on a 50/50 basis. However, the County pays a percentage of 30.55% of the nursing home care costs.

Liability for Board and Care of Children for all court-ordered services under the current juvenile statutes (169-B, 169-C, and 169-D), is shared with the State at 75%; and the remaining balance of 25% billed to the County. Court-ordered services range from out-of-home placements, foster care, in-patient hospitalization, counseling, transportation, legal, medical, and home based services.

The Human Service Department Director is also responsible for pursuing and determining parental reimbursement for court-ordered services, as well as utilizing third party insurance to reduce the costs of medical related services. All monies collected by the County are forwarded to the State. In turn 25% of the collected amount is credited to the County, as well as a 15% administrative fee for expenses associated with collections.

This year, the County received $204,899.00 in Diversion Funds, to continue programs and establish new programs to prevent costly out-of-home placements. Grant applications are received and reviewed by a panel of seven individuals representing the interests of the State Division of Children, Youth and Families, Strafford County, and an attorney who specializes in juvenile law. Programs funded for 1996 are as follows:

Strafford County Family Intervention Program
Rochester Day Care Center
Mast Way School Chain Program
Strafford County Family Planning and PreNatal Clinic
Rochester Recreation Department
Friendship Express'd
Rochester Parent/Child Center
Southeastern New Hampshire Services
Healthy Universal Beginnings (HUB)
Somersworth Recreation Department
City of Dover, Youth Resources

Strafford County Human Services continues to provide Information and Referral Services to individuals seeking available resources throughout Strafford County.

A very special thanks to QUOTA International of Dover for donating furniture for our new visiting area, as well as providing teddy bears, games, videos, and snacks for the children.

I would like to take this opportunity to thank the Board of County Commissioners, Raymond Bower, Executive Assistant, and the Human Services Subcommittee of the Delegation for their continued support of my department. I especially want to thank my staff and volunteer mediators for their hard work and efforts, for without their dedication, the program's goals and success would not have been possible.

Respectfully submitted,

Cheryl A. Moulton, Director
Strafford County Human Services

STRAFFORD COUNTY
UNH COOPERATIVE EXTENSION
ANNUAL REPORT FOR 1996
OCTOBER 1, 1995 - SEPTEMBER 30, 1996

For over eighty (80) years, Federal, State, and County governments have worked together through the Cooperative Extension to educate our residents so that they can make informed decisions. Cooperative Extension programs teach New Hampshire residents in practical ways and offers programs locally in all ten counties. Research results are presented in a usable manner enabling individuals, family members, business owners, and community leaders to apply this knowledge to their daily needs. In addition, the youth of New Hampshire learn skills and gain knowledge from Cooperative Extension programs which help them develop into productive and responsible citizens. By training and utilizing volunteers, the Cooperative Extension reaches more people and reduces program delivery costs. Programs and information provided through the Cooperative Extension enable New Hampshire to remain economically health and competitive by focusing on helping individuals, families, the State's economy and its natural resources. These efforts result in our State being a better place to live, work, and visit.

The following are examples of efforts in the areas of Agriculture, Family Development, Forestry, 4-H Youth Development, and Nutrition.

AGRICULTURE

- Master Gardener selection and training
- Community gardens workshop - Rochester
- Wentworth Douglass Hospital garden course
- Planned a horticultural therapy garden in Rochester for Strafford County Homemakers
- Helped organize an extensive garden project at Mast Way School by Master Gardener volunteers. The project became a National Award Winner
- Developed a children's garden project in Durham
- Taught over 250 individuals how to plant, prune, and take care of fruit trees and plants via Friends of Agriculture order. This included:

  *900 fruit trees (apples, crabapple, pears, plums, apricot, nectarines, sour cherries, peaches

*250 grape vines
*650 highbush blueberries
*1,250 raspberries
*4,850 strawberries
*150 rhubarb crowns
*185 horseradish roots
*2,300 asparagus crowns

- Presented workshop/pruning demonstration on tree fruits to 67 homeowners

Sustainable Agriculture

- Hosted Bio-Solids Land Application Teleconference attended by seven (7) farmers, four (4) municipal officials (treatment plant supervisors), and four (4) State agency personnel
- Advised Dover Little League officials how to improve ball fields
- Re-seeded Moharimet Elementary School athletic field

Strengthening New Hampshire Communities

- New Durham Civic Profile was conducted and report generated. Served as a facilitator and liaison to Steering Committee Chair.
- Serve as a Committee Member on the Route 16 Corridor Study for Regional Planning Commission
- Project Director for the Natural Resource 775 UNH Senior Student Project to conduct Strafford Conservation Commission's natural resources inventory of the Mahawk River Watershed
- Initiated, along with Don Black, Extension Educator, Forestry Resources, and Sue Hoey from NRCS, the formation of CLEEP (County Land Environmental Education Program). The purpose of this Program is to make available to elementary school teachers environmental understanding opportunities here on the County lands.

EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM (EFNEP)

The expanded food and nutrition program works with limited income families and youth. Last year, EFNEP worked with 463 youth from various schools. The program involves a total commitment of six weeks covering Basic Nutrition, food safety and fat in fast foods.

Participant ages ranged from 5 to 12 from schools such as School Street School, Allen School, Maple Street School and Head Start.

Another program being taught is "Let's Talk About Money." 120 third grade youth participated in the program. "Let's Talk About Money" teaches youth how to make out, endorse and deposit a check. We also discuss wants vs. needs and how to save for items you really want.

EFNEP also works with individuals in the home setting and in small groups. The program varies according to wants and needs of the participant. Last year, 74 adult participants graduated from the program. Length of the program varied from three months to five months. Each participant learned how to comparative shop and how to prepare nutritious meals for their family. Average knowledge gained during the program was an increase of 20 percent.

"Planning Ahead, Staying Ahead" a money management program is being offered throughout Strafford County. Many limited income participants find it challenging to stretch their financial resources. Individuals have found "Planning Ahead, Staying Ahead" to help them take steps into financial independence.

Here's what participants had to say about the EFNEP program:

"It has helped me make healthier choices for my family."
"It is very helpful and informative when you live on a limited budget. You have to know how to feed your family and how to cook nutritious foods."
"My food stamps go farther and my freezer and cupboards have more in them at the end of the month."

As you can see, EFNEP is making an impact in Strafford County and will continue to do so. The EFNEP Program was successful in 1996 in meeting the planned goals and objectives. EFNEP surpassed the total number of individuals previously served.

4-H & YOUTH DEVELOPMENT

I am pleased to have been recently hired as the 4-H Extension Educator for Strafford County. The following is a list of on-going and proposed new projects new projects for next year.

On-Going Projects

- Increase the number of members and Clubs
- Expand the volunteer/leader base
- Develop and expand environmental programs
- Work with CLEEP (County Land Environmental Education Program)
- Work with local social service offices
- Promote 4-H opportunities to school groups
- Speak with school principals about 4-H club and after-school opportunities
- Continue existing major events, i.e., Rochester Fair, Awards Night, County and State Activities Day, and Fashion Revue
- Continue to work with the Strafford County 4-H Council

New Projects

- Develop additional events such as: Food Festival, Family Outing or projects such as: Sewing, Nutrition, and Woodworking projects
- Introduce new National curricula
- Be ready and available for opportunities to promote 4-H

FAMILY DEVELOPMENT

In response to the changing structure and needs of families, UNH Cooperative Extension's Family Development program addresses issues of concern to residents of Strafford County. The overall goal of the program is to develop strong families, competent kids, and caring communities.

This goal is achieved as the Family Development Extension Educator provides education through individual presentations and workshop series, newsletter and newspaper articles; provides training to, and management of, volunteers; collaborates and partners with community and agency leaders to assess needs and develop necessary projects; and develops needed new programs.

During fiscal year 1995-1996, a total of 3,201 direct contacts received education provided by Strafford County/UNH Cooperative Extension's Family Development Extension Educator. A breakdown of this audience indicates the direct contacts include 363 Asians,

Hispanics, and 16 Blacks. Males total 796 and females 2,405. The above contact numbers do not include those contacts made via newspaper, newsletter, publication, or volunteer contacts. The following is additional numbers of individuals who have received education through indirect contacts: 584. Program highlights include:

Human Development

- Adolescent Pregnancy Prevention: "An Adorable New Baby: A Shocking New Life" 3 ten part programs

- An Adorable New Baby: A Shocking New Life Volunteer Training: 3 parts

- An Adorable New Baby: A Shocking New Life: NH Seacoast Counselors Association Meeting

- Family Focus (Parent education Volunteer Training): Parenting the School Age Child: 2 part, twelve hour, training for New Hampshire Division of Children, Youth, and Families Supervisors
  -State-wide training for professional volunteer school counselors and school nurses: 3 day training

- Family Focus: Parenting the Adolescent - 2 part, twelve hour, training for New Hampshire Division of Children, Youth, and Families

Strengthening New Hampshire Communities

- Teen Assessment Project for the Oyster River School District: A long term community development project to assess the teenagers needs and community issues impacting youth
  - coalition development
  - recruiting steering committee
  - communication with school districts
  - communication with parent groups
  - communication with teachers

FOREST RESOURCES

Strafford County/UNH Cooperative Extension forestry educational programs are jointly co-sponsored with the Division of Forest and land

of the Department of Resources and Economic Development, according to a memorandum of understanding between the two agencies.

Forest Stewardship

- 50 woodland examinations on 3,379 acres of forest land
- 18 forest management plans completed under the Stewardship Incentive Program on 1,201 acres of forest
- 12 Current Use application and maps on 226 acres of land
- 7.68 miles of forest access road
- 153 acres of weeding and thinning accomplished on 9 woodlots under the cost-sharing programs
- 58 acres of white pine stands pruned under cost-sharing programs on 8 woodlots
- 12 referrals to a list of forestry consultants on 380 acres of forest land
- deliver 97 orders of tree seedlings from the State Nursery which will be planted on 16 acres. The value of seedlings is $5,765.00

Other Accomplishments

- Working with "Pathways to Success" group at Spaulding High school to help guide teachers teach students interest in natural resources
- Assisting 3 local elementary schools with a sugaring program; one had its own sugar house and two will build one each this year
- Develop two volunteer groups to assist on the Cocheco River Trail and the Bluebird Trail on the County Farm
- Working with Cal Schroeder and several volunteers to set up the County land as an elementary school environmental education facility
- Inspected many dangerous trees for Strafford County residents and referred them to arborists
- Worked with Community Tree Stewards to revise the Backyard Tree Farm program
- Assisted in the development and implementation of 3 Estate Planning workshops

DISTANCE EDUCATION PROJECT

The Distance Education Project utilizes a satellite downlink dish to access teleconferences, as well as accessing the multitude of resources contained on the Internet. These conferences and resources will be made available to County Department Heads for training their personnel.

In 1996, forty-four (44) satellite teleconferences were either watched live or videotaped to be viewed at a later date. Examples include:

- Biosolids - Land Application: Attended by municipal workers, farmers, and agency personnel
- Power Point Computer Graphics: Attended by four secretaries from County Departments
- Natural Resource Conservation Service Training Series (8) for State NRCS Office
- EM Power Training Workshop for teachers and 4-H Leaders (25 teachers)
- Dermatology Update on Superficial Fungal Infections: Videotaped for Riverside Rest Home Nursing Staff and Staff Development Department

Respectfully submitted,

Cal Schroeder, Extension Educator
Agricultural Resources, County Office Administrator

Carl Deame, Extension Program Assistant
Agricultural Resources

Pat Whittier, Extension Educator
Family Development

Don Black, Extension Educator
Forest Resources

Joan Limberis, Program Associate
Expanded Food & Nutrition Education, Program (EFNEP)

Chris Bozak, Extension Educator
4-H & Youth Development

STRAFFORD COUNTY DELEGATION COMMITTEE
MINUTES OF PUBLIC HEARING OF JANUARY 24, 1996

The Public Hearing of the Strafford County Delegation was called to order at 7:00 p.m. by Chairman Chagnon. After a moment of silence and the pledge of allegiance to the flag led by Representative George Brown, the Clerk read the notice of the meeting and the roll, which showed the following members present:

PRESENT: Berube, George Brown, Julie Brown, Callaghan, Chagnon, DeChane, Dunlap, Grassie, Kaen, Keans, Lundborn, Merrill, Merritt, Musler, Pelletier, Snyder, Spear, Sullivan, Ann Torr, Frank Torr, Wall, Wasson, and Wheeler (23 of 38).

EXCUSED: Douglass, Hilliard, Knowles, McCann, Reynolds, Vincent, and Williams (7).

ABSENT: Hanlon, Hemon, Loder, McKinley, Steadman, Tessimond, and Ralph Torr (7).

Also present were Commissioners Maglaras, Dumont, and Goodwin, County Treasurer Charles Crocco, Executive Assistant Raymond Bower, Executive Secretary Jean Miccolo, members of the public and media.

Chairman Chagnon invited Commission Chairman Maglaras to say a few words and then the public would be asked to speak. He asked that one spokesperson from each group make their presentation, then allow the public to speak on behalf of the group they are representing.

Commissioner Maglaras welcomed everyone to the Hearing and thanked them for attending and for their interest in the County. He reviewed the Commissioners Proposed Budget for 1996. The total expenditures for 1996 are $23,317,917 and estimated non-tax revenues of $13,587,400. The amount needed to be raised by taxation is $9,330,517, *a decrease in taxes from 1995's budget.* This is the third year in a row and the fourth of the last five years *without a tax increase.* Effective budget management and the maximizing of revenues allowed us to finish 1995 with an estimated $400,000 surplus, which has been applied to the 1996 budget to reduce taxes.

A large portion of Strafford County's revenues are closely tied to receipt of Medicare/Medicaid funding; the uncertainty of this funding translates into a great concern about Strafford County's tax rate in the future. The New Hampshire Legislature has passed House Bill 32 which offers the promise of long-term care Medicaid rate reform by a system designed through a cooperative effort between the County homes, private nursing home providers, and State officials.

In the 1996 Proposed Budget, the Riverside Rest Home Revenue section and the Intermediate Nursing Care Expense section of the Human Service Department budget are based on current increases and expenditures. Medicaid rate reform is promised by July 1st; depending on the outcome of the rate reform, a supplemental budget might be necessary in 1996 to fund the changes in rate structure.

House Bill 32 also provides a strong likelihood that Strafford County will receive two (2) rounds of Proportionate Share Pool (PSP) funds in 1996. PSP funds are

available to the Counties as compensation for caring for residents at the County nursing homes who require extra care due to their condition. The first round of PSP funds will be used to offset operating costs and the second round of PSP money will be used to offset much-needed capital items. If we do not receive the second round of PSP funds in 1996, we will recommend to the Delegation a combination of bond financing and the delay of certain capital expense projects to reduce County expenditures.

Preliminary figures show that Riverside Rest Home received income in excess of expenses in 1995 for the first time in memory. The opening of the recently completed addition will enable the County to take six (6) additional residents. We have also converted twenty-two (22) beds of Riverside's Dementia Unit to a Socio-Behavioral Unit, to handle residents with behavioral problems. There will be a positive cash flow from the Unit's operation due to an increase in reimbursement rate for this type of a-typical care.

This budget also includes an additional $11,000 over 1995 in funding for Contracted Social Service Agencies, which we have earmarked for the Coalition of Strafford County Agencies to provide much-needed assistance to the elderly in managing household tasks.

The Commissioners have sought ways to limit our expenses while maximizing our potential revenues. We feel this budget was authored with the dual consideration in mind of continuing the excellent services provided to the Strafford County resident, with the least possible impact on the Strafford County taxpayer.

The Commissioners look forward to an extensive review of this document and thank all department heads, Elected and Appointed Officials, County employees and volunteers, for their continued cooperation.

Chairman Chagnon opened the meeting up to the public for comments. He asked if there was anyone from the pubic who wished to speak.

David Economos spoke on behalf of DALC. Mr. Economos graduated from the Dover Adult Learning Center and is now a member of the Board of Directors. He thanked the County for its assistance in helping to keep the school operational to provide much-needed services to County residents. DALC provides a means to continue one's education. He received his GED and now runs a small business thanks to DALC. He asks for the continued support of the DALC.

Deborah Erickson-Irons of the Strafford County Pre-Natal and Family Planning Clinic spoke on behalf of the Clinic. She thanked the County Commissioners and Delegation for their continued support of the services of the Clinic. She reviewed the services that are offered for both pre-natal and family planning services. The services are paid for on a sliding fee scale; they do not refuse clients. They have been in operation for 26 years.

Susan Cole of Seacoast Hospice (previously Strafford Hospice) spoke next. She thanked the County for its support of the Hospice program. Hospice has served many families in Strafford County, including residents at the Rest Home. Hospice also works with providers such as nursing homes, educators, and counselors at high schools to offer services.

Chairman Chagnon asked if there were any other members of the public who wished to speak. After three (3) requests for further input, he declared the Public Hearing closed. He then asked if the Delegation had any questions.

Chairman Chagnon then reported that the towns had caucused prior to the Hearing and unanimously elected Representative Amanda Merrill to serve on the Executive Committee, replacing former Representative Patricia Hambrick, who moved out of state. The Delegation welcomed Representative Merrill to the Executive Committee.

Chairman Chagnon reminded Subcommittee Chairmen to schedule meetings of their respective committees as soon as possible with members and notify the Commissioners' Office so that arrangements could be made for the meetings.

Vice Chairman Merritt distributed copies of the Policy and Procedures policies on the Pease Development Authority Representative for the Delegation to review and asked for input to the Subcommittee.

With no further business, Chairman Chagnon asked for a motion to adjourn. Representative Callaghan moved to adjourn the meeting at 7:30 p.m. The motion was seconded by Representative Sullivan and passed unanimously on a voice vote.

Respectfully submitted,
Raymond Lundbom, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF PUBLIC HEARING AND MEETING OF MARCH 23, 1996

The Public Hearing of the Strafford County Delegation was called to order at 9:00 a.m. by Chairman Chagnon. After a moment of silence and the pledge of allegiance to the flag led by Representative Knowles, the Clerk read the notice of the public hearing.

1. Public Hearing on Bonding of Energy Retrofit for Justice and Administration Building

The Chairman declared the hearing open to the public and asked if there were any questions, comments, or statements.

Commissioner Maglaras stated that the purpose of the public hearing was to present to the public the Commissioners proposal to perform an energy retrofit on the Justice and Administration Building, with an estimated cost of $417,000. This projected figure will be paid for out of the second round of anticipated Proportionate Share Pool funds, if received. However, if these funds are not received, the County is requesting permission to bond the project in this amount.

Commissioner Maglaras then reviewed the status of the proposed project and why it is necessary. The J&A Building was built in 1973. The building is all electric heating and cooling, as that was the most energy efficient source of climate control at the time. There are eleven (11) roof units which provide 75% of the heating/cooling for the building, and forty-one (41) wall units which provide the balance. The life expectancy of these units was 12 to 15 years; the building is now 23 years old; these units have operated almost ten years past their useful life due to good preventative maintenance.

Parts for these units are no longer available and the units are no longer manufactured. The cost of electricity has increased fifty percent (50%) over the last five years. At the recommendation of the Commissioners', the Delegation's Executive Committee approved having an energy audit update performed on the building last summer. The recommendations include replacement of these roof units and some lighting changes, which will save approximately $30,000 a year in electric costs. The State has grant funds available which would offset approximately $50,000 of the project's estimated cost of $417,000. It is the recommendation of the engineer to changeover from electricity to gas. Due to the unavailability of natural gas at the County Complex at this time, propane gas tanks would be utilized until natural gas becomes available, probably in about three years. This project has been included in the budget as a Capital Expense and the cost would be offset by Proportionate Share Pool monies anticipated to be received in the second half of 1996. However, certain capital projects have been designated in the budget to be delayed or bonded should this money not be available so that the bottom line of the budget is not affected the and the Commissioners do not have to call the Delegation back in the middle of the summer to approve a supplemental budget amount.

Chairman Chagnon asked again if there were any comments from the members of the Public. Bambi Miller, Soil Conservation Service, noted that as a tenant in the basement of the building, she could vouch for the problems with the heating/cooling system and recommended approval of this project.

Chairman Chagnon then asked two more times for public input. Hearing none, he declared the public hearing closed on a motion by Representative Callaghan, seconded by Representative Sullivan.

2. Roll Call

The Clerk then called the roll, which showed the following members present:

PRESENT: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, Frank Torr, Ralph Torr, Vincent, Wall, Wasson, Wheeler, and Williams (26 of 37).

EXCUSED: Dechane, Loder, McCann, McKinley, Merrill, Reynolds, Snyder, and Ann Torr (8).

ABSENT: Hilliard, Steadman, and Tessimond (3).

It was noted that Representative Hanlon arrived late. Also present were Commissioners Maglaras, Dumont, and Goodwin, County Treasurer Charles Crocco, Executive Assistant Raymond Bower, Executive Secretary Jean Miccolo, Register of Deeds Leo Lessard, and several members of the public.

3. Review and Approve Energy Retrofit for the Strafford County Justice and Administration Building in the Amount of $417,000

Representative Berube motioned that the Delegation appropriate $417,000 for the energy retrofit of the Strafford County Justice and Administration Building and that to meet this appropriation the County Commissioners are authorized to borrow $417,000 under RSA 28 and the Municipal Finance Act; provided, however, that the amount of

the authorized borrowing shall be reduced to the extent that the County Commissioners and the County Treasurer determine that Proportionate Share Pool or other funds of the County are available to pay costs of the project. The motion was seconded by Representative G. Brown and passed unanimously on roll call as follows:

YEAS: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, Frank Torr, Ralph Torr, Vincent, Wall, Wasson, Wheeler, and Williams (25 of 26).

NAYS: None.

EXCUSED: Hanlon (1).

4. Review and Approve Settlement with Union and Transfer of Funds from Contingency to Appropriate Line Items

Chairman Chagnon asked Commissioner Maglaras to review the Union Settlement for the Delegation. Commissioner Maglaras noted that an outline of the settlement agreement was included as part of the Delegation informational mailing. He reviewed the settlement for the Delegation. The cost of the settlement was slightly more than the Commissioners had anticipated; however, the difference will be absorbed in different areas of the budget. The total amount of the settlement is $209,814; the budgeted amount is $195,000. The difference of $14,814 will be absorbed in the bottom line. The Executive Committee has approved the settlement. Commissioner Maglaras noted that if the Delegation does not approve this settlement agreement, the Commissioners and Union will have to go back to the table to renegotiate. The Commissioners feel this is a very fair settlement.

The County has a three year contract with the Union, with yearly wage re-openers. In the settlement, employees will receive a $.10 per hour raise, plus a step increase, which averages approximately 2.3%. The total increase is approximately 3.1%, effective April 1, 1996. There is also an increase in the insurance co-payment amount and the institution of a 125 Plan. The County will receive an additional $40,000 in combined revenues and decreased expenses to offset costs beginning January 1, 1997.

Representative Brown motioned to accept the Union Settlement of $209,814 as per the Commissioners recommendation and transfer $195,000 to the appropriate line items. The motion was seconded by Representative Wasson and accepted unanimously on a roll call vote as follows:

YEAS: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, Frank Torr, Ralph Torr, Vincent, Wall, Wasson, Wheeler, and Williams (25 of 26).

NAYS: None.

EXCUSED: Hanlon (1).

Representative Brown complimented the Union representatives and the bargaining team on doing such a fine job with the negotiations and stated that this was a win-win situation.

5. Report and Recommendation of Contracted Social Service Agencies Subcommittee

At this time, Representative Williams motioned to accept the Commissioners' 1996 Proposed Budget as originally presented. Seconded by Representative R. Torr. The result of taking an affirmative action on this motion would be that none of the Subcommittee's recommendations would be instituted; the Commissioners budget would be in effect as recommended. Representative Williams stated that he made this motion due to the poor economic forecast for the 1997 County budget. The additional revenues anticipated through the PSP monies are a one-time deal and will not happen again. Therefore, he felt that there should be no increase in the 1996 budget to be used as a basis for future budgets.

Representative Berube amended the motion to state that the Delegation approve the Budget as recommended by the Executive Committee, with the proposed increase to revenues noted by Commissioner Maglaras.

Chairman Chagnon reviewed for the Delegation the proposal by the Commissioners to add $22,000 to the Jail Income line in order to offset additional funds being recommended by the Contracted Social Service Agencies Subcommittee. The motion was seconded by Representative Vincent.

Representative Wheeler noted that these motions are premature in light of the fact that no decision has been made regarding Contracted Social Service Agencies, as well as the Delegation having not heard the reports of any of the Subcommittees. After some discussion regarding the motion, Representative Merritt motioned to table the motion made by Representative Williams; this in effect, would table the amendment to the motion as well. Seconded by Representative Grassie. Chairman Chagnon noted that if no action is taken on this motion to remove it from the table, it would die there.

A show of hands on the motion to table the motion was called, with the following results: Accepted 17-8.

Representative Wheeler gave the report of the Contracted Social Service Agencies and recommended that the Delegation accept the recommendation of the Subcommittee to fund these agencies in the amount of $337,901. The motion was seconded by Representative J. Brown. This is an increase of $22,499 over the amount proposed by the Commissioners. The Commissioners have stated that an additional $22,000 could be added to the Jail Income line, although there is no guarantee that the County will receive these additional monies. The arguments given for not funding the agencies are: 1. Do not want to increase the amount to be raised by taxation. This is no longer a valid argument due to the Commissioners proposed increase in revenues to offset the increased funding; 2. People utilizing the services of these agencies are taxpayers and need the services provided by them; 3. Letting the State "off the hook" in fulfilling its obligations to fund these agencies by "down shifting" to the County. The difference between the Commissioners recommendation and the Subcommittee recommendation was an increase of $22,499, from $315,402 to $337,901.

Representative Merritt motioned to divide the motion in order to vote for those agencies which the Subcommittee recommends at the same level of funding as recommended by the Commissioners and those that are being recommended for an increase. Seconded by Representative Lundborn. The motion was accepted on a roll call as follows:

YEAS: Berube, G. Brown, Chagnon, Douglass, Dunlap, Hanlon, Hemon, Kaen, Knowles, Lundborn, Merritt, Musler, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, Wheeler, and Williams (20 of 26).

NAYS: J. Brown, Callaghan, Grassie, Keans, Pelletier, and F. Torr, (6)

Representative Merritt motioned to accept the recommendation of the Subcommittee for the following agencies, which are the recommendations of the Commissioners at level funding to 1995:

Southeastern New Hampshire Services:	$ 12,000
Strafford County Nutrition Program:	1
Great Bay Training Center:	5,400
Seacoast Hospice:	15,000
Strafford Guidance Center, Inc.;	9,000
Victims, Inc.:	5,000
Total:	$ 46,401

Seconded by Representative Lundborn. Motion passed as follows on a roll call vote:

YEAS: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hemon, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, Vincent, Wall, Wasson, and Wheeler (20 of 26).

NAYS: Hanlon, Kaen, F. Torr, R. Torr, Wall, and Williams (6)

Representative Wheeler motioned to approve the recommendation of the Subcommittee for Strafford County Community Action Program in the amount of $50,000. Seconded by Representative Musler. There was some discussion on this program and on including a statement in these agencies contracts that these are one time increases and will not reflect on future funding for these programs. Representative Musler moved the question; seconded by Representative Wheeler and accepted on voice vote.

It was agreed that a roll call would be done for the final figures, unless there was a discrepancy in the outcome. It was the consensus of the Delegation to have a show of hands for motions, unless it is a bottom line amount.

A show of hands on the motion to fund Community Action in the amount of $50,000 passed 18 to 5.

Representative Wheeler motioned to allocated $39,000 to Strafford County PreNatal and Family Planning Clinic; seconded by Representative Berube. Representative Merritt noted that she will not vote for the increase of $4,000 as the Clinic is now offering primary health care and this does not directly assist in lowering

County expenses; the State should be paying for these additional services. Representative Wheeler noted that the additional $4,000 is for expanded services.

Representative R. Torr motioned to amend the motion to level fund at $35,000; seconded by Representative Merritt. Representative R. Torr noted that the Clinic's financial problems go much deeper than perceived and the additional $4,000 is not for expanded services. Representative Hanlon asked if the Clinic provides abortions or abortion referrals or counseling. The response was that they do not provide abortions. Representative Keans noted that the program which is being offered by the Clinic, the Well Child Program, was previously offered by the Rochester Visiting Nurse Association. The RVNA provided these services, but had to subsidize the program. She realizes that the Clinic will be unable to provide this program without losing money as well because many of the clients are very low-income. She feels the additional money for the Clinic is a very fair amount. Representative Lundborn noted that if downshifting is to take place, the County is probably the most cost efficient way to absorb the additional costs as they would be spread out over the region.

Representative Musler moved the question; seconded by Representative Lundborn and approved. The motion as amended was to fund the Clinic in the amount of $35,000. Motion defeated on a show of hands, 10 to 15.

The original motion to fund the Clinic in the amount of $39,000 was called; motion passed on a show of hands 14 to 11.

Representative Wheeler motioned to approve the Subcommittee recommendation for the Strafford County Child Care Association in the amount of $30,000, an increase of $2,000 over 1995. The motion passed on a show of hands 17-7.

Representative Wheeler motioned to approve the Subcommittee recommendation for the Seacoast Task Force on Family Violence, or a Safe Place in the amount of $23,500. Seconded by Representative Musler and accepted on a show of hands, 18 to 8.

Representative Wheeler motioned to approve the Subcommittee recommendation, which was based on the recommendation of the Commissioners, for the Coalition of Strafford County Agencies in the amount of $121,000. Seconded by Representative J. Brown.

It was noted that this is a coalition of the Visiting Nurse Associations from Strafford County to provide homemaking services to those persons who might otherwise have to be placed in nursing homes. These agency's services has a direct impact on lowering the expenses of the County and is still a bargain at $11,000 less than the amount funded to the previous vendor in 1992. Services are provided on a sliding scale basis.

Representative Vincent moved the motion; seconded by Representative Wasson and accepted. The motion passed unanimously on a show of hands, 26 to 0.

Representative Wheeler motioned to fund the Dover Adult Learning Center in the amount of $28,000. Seconded by Representative J. Brown and accepted unanimously on a show of hands, 26 to 0.

Representative Wheeler motioned to fund the total bottom line for Contracted Social Services Agencies in the amount of $337,901. Seconded by Representative Berube and passed on a roll call vote as follows:

YEAS: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hemon, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, Vincent, Wall, Wasson, and Wheeler (21 of 26).

NAYS: Hanlon, Kaen, F. Torr, R. Torr, and Williams (5)

Representative Knowles made a recommendation for a resolution, as follows: Be it resolved that increased allocations granted to Contracted Social Service Agencies be for this 1996 budget year only and are not to be used as a base for future requests. There was some discussion on this proposed resolution. Representative Knowles made the resolution in the form of a motion; seconded by Representative Berube. Motion approved on voice vote. This will be made a part of this year's contracts with the agencies. The following is a synopsis of the action taken by the Delegation for Contracted Social Service Agencies:

Strafford County Community Action:	$ 50,000
Strafford County PreNatal & Family Planning:	39,000
Southeastern New Hampshire Services:	12,000
Strafford County Nutrition Program:	
1	
Great Bay Training Center:	5,400
Strafford County Child Care Association:	30,000
Seacoast Task Force:	23,500
Seacoast Hospice:	15,000
Strafford Guidance Center, Inc.:	9,000
Victims, Inc.:	5,000
Coalition of Strafford County Agencies:	121,000
Dover Adult Learning Center:	28,000
Total:	**$337,901**

6. Riverside Rest Home Subcommittee

Representative Wall gave the report of the Riverside Rest Home Subcommittee. She noted that with the new Socio-Behavioral Unit (SBU) coming on-line, several of the budgets would be affected, specifically, 5140, Nursing, 5145, Resident Services, 5190, Staff Development, 5191, Physical Therapy, 5192, Occupational Therapy, and 5195, Social Services. Portions of these budgets are specifically designated for the SBU. The SBU will bring additional revenue to the County, which will offset the additional expenses. Executive Assistant Bower noted that a luncheon will be held at Riverside following the meeting for those Delegates interested, and a tour of the new unit will be given immediately following.

Representative Wall motioned to accept the recommendations of the Riverside Rest Home Subcommittee with a total expenditures of **$10,311,353**. The motion was seconded by Representative Lundborn and accepted unanimously on a roll call vote as follows:

YEAS: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, Vincent, Wall, Wasson, Wheeler and Williams (25 of 26).

NAYS: R. Torr (1).

7. Report and Recommendation of the General Government Subcommittee

Representative Vincent motioned to approve the recommendations of the Subcommittee. Seconded by Representative Berube. The Subcommittee approved the Commissioners Proposed 1996 Budget for the following items:

Administration:	$ 181,547
Registry of Deeds:	258,896
J&A Maintenance:	307,427
Cooperative Extension:	139,096
Training Project:	4,900
Soil Conservation District:	26,825
County Convention:	5,000
Contingency:	195,000
Interest on Temporary Loan:	266,226
Total General Government:	**$1,384,917**

An amount of $7,825, over and above the $19,000 recommended by the Commissioners to fund the Soil Conservation District was approved by the Executive Committee.

The motion passed on a roll call vote as follows:

YEAS: Berube, George Brown, Julie Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Keans, Knowles, Lundborn, Musler, Pelletier, Spear, Sullivan, F. Torr, R. Torr, Vincent, Wall, Wasson, Wheeler, and Williams (25 of 26).

NAYS: Merritt (1).

8. Report and Recommendation of Human Service Department Subcommittee

Representative Callaghan motioned to accept the recommendations of the Subcommittee and the Executive Committee in the amount of **$6,163,436** for the Human Services Department Budget. The motion was seconded by Representative Musler. There were no changes to the Commissioners Proposed Budget. The motion passed unanimously on a roll call vote, as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, R. Torr, Vincent, Wall, Wasson, Wheeler, and Williams (26 of 26).

NAYS: None.

9. Report and Recommendation of Criminal Justice Subcommittee

Representative Knowles gave the report of the Criminal Justice Subcommittee, which reviewed the County Attorney, Drug Prosecutor, Medical Examiner, Sheriff, Dispatch, Department of Corrections, and Jail Industries Programs portions of the budget. The only recommended change to the budget was an increase to the Assistant County Attorney salary line in the amount of $8,000, and $647 for the associated benefit lines, i.e. Social Security, etc.

Representative Knowles motioned to accept the Subcommittee's recommendations for the County Attorney's Office as follows: County Attorney: Increase 4110.02, Assistant County Attorneys by $8,000, plus associated salary lines by $647.00, for an increase to $490,850. Seconded by Representative Vincent.

The Subcommittee recommended that the County Attorney offer a salary range of $27,000 to $40,000 for Assistant County Attorneys. The County Attorney agreed to this. The Prosecution contracts are going well with the cities and towns that are utilizing the services of the County Attorney's office for prosecution.

Representative Wasson suggested that the Delegation approve only bottom lines for these departments as the County Attorney has stated in the past that as long as he stays within his bottom line, he can expend funds in any manner he chooses. There was some discussion on this issue.

The motion was approved on a show of hands 22 to 4.

Representative Knowles motioned to accept the Subcommittee recommendation for the Drug Prosecutor $43,655, Department of Corrections $2,146,981, Sheriff's Office $490,548, Dispatch Center $165,959, Medical Examiner $50,000, and Jail Industries Programs $9, and 87,444. The motion was seconded by Representative Vincent and accepted on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, Vincent, Wall, Wasson, Wheeler, and Williams (25 of 26).

NAYS: R. Torr (1).

The following is a synopsis of the Criminal Justice Departments and the approved 1996 budgets:

County Attorney:	$ 490,850
Drug Prosecutor:	43,655
Sheriff Office:	490,548
Dispatch Center:	165,959
Medical Examiner:	50,000
Department of Corrections:	2,146,981
Jail Industry Programs:	9
Jail Industries Program:	87,444
Total:	**$3,475,446**

10. Report of Revenues, Capital Expenses, & Special Projects Subcommittee

With the approval of Subcommittee Chairman Dana Hilliard, who was unable to attend the meeting, Representative Pelletier gave the report of the Subcommittee. The Subcommittee voted to approve the Proposed Anticipated Revenues for 1996 in the amount of $13,587,400, plus the $22,000 for Jail Income, as per the Commissioners recommendation to the Executive Committee, for a total of $13,609,400. The Subcommittee reviewed the Capital Improvement Plan for the six year period 1996-2001, and the projects planned for 1996. He pointed out that if the County does not receive the second round of PSP monies, several of the capital projects will be delayed or denied at this time. Representative Pelletier motioned to accept the following recommendations as approved by the Executive Committee:

9902.21 Capital Expenditures - Registry of Deeds:	$ 28,591
9920.01 Capital Expenditures - J&A Building:	516,521
9100.02 Interest on Bonded Debt - RRH:	65,437
9100.03 Principal on Bonded Debt - RRH:	223,438
9100.04 Interest on Bonded Debt - J&A:	40,913
9100.05 Principal on Bonded Debt - J&A:	121,562
9200.01 Health Insurance - J&A:	581,154
9200.93 General Insurance - J&A:	106,219
Totals:	**$ 1,683,835**
Anticipated Revenues:	**$13,609,400**

It was noted that the funds for the following budget items were approved in the motion to accept the budget recommendations for Riverside Rest Home; 9902.02 Capital Expenditures - RRH: $255,257; 9500.01 Health Insurance - RRH: $1,382,478; and 9500.93 General Insurances - RRH: $24,635.

Representative Hanlon seconded the motion and it passed unanimously on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, R. Torr, Vincent, Wall, Wasson, Wheeler, and Williams (26 of 26).

NAYS: None.

Representative F. Torr recommended that as far as the County Attorney feels he has no accountability on line items in this budget, just the bottom line, perhaps he should be made accountable to the Commissioners. Representative Musler noted that a resolution be adopted making the County Attorney accountable to the County Commissioners for line items within his budget and that the Commissioners review the County Attorney's budget on a regular basis and report to the Delegation. Representative Williams noted that the Department Heads are responsible for not going over the bottom line of their budgets; if they do, the Commissioners are responsible to come before the Executive Committee and request a transfer of funds. The Commissioners can transfer monies between bottom lines in order to keep the total expenditures and revenues in line with the amount to be raised by taxation, otherwise the Delegation has to approve a Supplemental Budget.

Commissioner Maglaras noted that there is currently a bill before the Senate which transfers the authority to hire Assistant County Attorneys from the County Commissioners to the Attorney General. He suggested that if this law goes into effect, it takes away the County's authority in a matter pertaining to the County and gives it to the Attorney General. The New Hampshire Association of Counties is recommending that this law remain status quo.

11. Approve Total Expenditures, Total Revenues, Surplus, and Amount to be Raised by Taxation

Representative Merritt motioned to approve the amount of total expenditures for the 1996 Strafford County Budget at **$23,356,888**. Seconded by Representative Musler and accepted on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, Vincent, Wall, Wasson, and Wheeler (23 of 26).

NAYS: Hanlon, R. Torr, and Williams (3).

Representative Musler motioned to remove the original motion by Representative Williams to adopt the 1996 Commissioners Proposed Budget from the table. Seconded by Representative F. Torr. The motion was defeated on a voice vote.

The total bottom line for the Justice and Administration portion of the budget is $13,045,535 and for Riverside Rest Home is $10,311,353, for a total of $23,356,888. Representative Merritt motioned to accept the total revenues in the amount of **$13,609,400** and surplus in the amount of **$400,000**. Seconded by Representative Wasson and accepted on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hanlon, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, R. Torr, Vincent, Wall, Wasson, and Wheeler (25 of 26).

NAYS: None.

EXCUSED: Williams (1).

Representative Merritt motioned that the amount to be raised by taxation be **$9,347,488**. Seconded by Representative Wasson and approved on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Pelletier, Spear, Sullivan, F. Torr, R. Torr, Vincent, Wall, Wasson, Wheeler, and Williams (25 of 26).

NAYS: Hanlon (1).

It was noted that this is a decrease of $690 over taxation for 1995.

12. Review Recommendations for Elected Officials Salaries for 1997-1998

Representative Knowles gave the report of the Criminal Justice Subcommittee on the salaries for County Attorney and Sheriff. He noted that the amount of the raises is 6.5%, the average amount received by other County employees over the last two years. Representative Knowles motioned to accept the Subcommittee and Executive Committee recommendation for the salary of the County Attorney for 1997-1998 in the amount of $53,250, a 6.5% increase over the current salary of $50,000; seconded by Representative Sullivan. The motion passed on a show of hands 20 to 6.

Representative Knowles motioned to accept the Subcommittee recommendation with the Executive Committee's approval to set the salary of the County Sheriff for 1997-1998 in the amount of $35,700, an increase of 6.5% over the current salary of $33,500. Seconded by Representative Lundborn.

Representative R. Torr noted that the current Sheriff will not be running for re-election and we should not give a salary increase of this amount. The salary should be level-funded. Representative J. Brown agreed. Representative Knowles stated that the salary was set due to the responsibilities of the position, not according to the person in the position. There is no guarantee that any other elected official will be re-elected to office, yet these salaries will be set. Representative Berube agreed. Representative Wheeler supports the motion, stating that we need to attract good candidates for the position by offering a viable, economically equitable salary to the position. The motion was called and on a roll call vote, was passed, as follows:

YEAS: Berube, Callaghan, Chagnon, Dunlap, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merritt, Musler, Spear, Sullivan, Vincent, and Wheeler (16 of 26).

NAYS: G. Brown, J. Brown, Douglass, Hanlon, Pelletier, F. Torr, R. Torr, Wall, Wasson, Williams (10).

Representative Vincent motioned to increase the Commissioners salaries by $1,000 each for 1997-1998. The Chairman's salary would increase from $7,750 to $8,750, the Vice Chairman from $7,250 to $8,250, and Clerk from $7,250 to $8,250. Seconded by Representative Hemon and approved on a show of hands, 22 to 4.

Representative Vincent motioned to increase the Treasurer's salary by $500 from $5,500 to $6,000 for 1997-1998. Seconded by Representative Berube and approved on a show of hands, 25 to 1.

Representative Vincent motioned to increase the Register of Deeds salary by 6.5%, from $33,000 to $35,200. Seconded by Representative J. Brown and approved on a show of hands 24 to 2.

13. Approval of Minutes of October 31, 1995, November 18, 1995, and January 24, 1996 Public Hearing and Meetings

Representative Wall motioned to that the minutes of the October 31, 1995 and November 18, 1995 Delegation meetings, and the Public Hearing and Meeting of

January 24, 1996 be accepted as written; seconded by Representative Callaghan and accepted unanimously on voice vote.

14. Adjournment

Executive Assistant invited the Delegation to Riverside Rest Home for lunch and a tour of the new Socio-Behavioral Unit.

With no further business, Representative Callaghan motioned to adjourn the meeting; seconded by Representative Lundborn and accepted unanimously on voice vote. With no further business, the meeting adjourned at 11:25 a.m.

Respectfully submitted,
Raymond Lundborn, Clerk
Strafford County Delegation

JOINT CONVENTION OF THE
STRAFFORD COUNTY DELEGATION AND STATE SENATORS
MINUTES OF PUBLIC MEETING OF AUGUST 26, 1996

The Public Meeting of the Joint Convention of the Strafford County Delegation and State Senators was called to order at 7:30 p.m. by Chairman Chagnon. After the pledge of allegiance led by Senator Lovejoy and a moment of silence, the Clerk read the notice of the meeting and called the roll, which showed the following members present:

PRESENT: Representatives Berube, George Brown, Julie Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Kaen, Keans, Knowles, Loder, Lundborn, McCann, Merrill, Merritt, Pelletier, Reynolds, Snyder, Spear, Steadman, Sullivan, Ann Torr, Frank Torr, Ralph Torr, Vincent, Wall, Wasson, Williams, and Senator Lovejoy (31 of 41).

EXCUSED: Representatives Musler and Wheeler, and Senator Shaheen (3) .

ABSENT: Representatives Hanlon, Hemon, Hilliard, McKinley, and Tessimond, and Senators Fraser and Johnson (7).

Also present was Executive Secretary Jean Miccolo and Phil Lemos of Fosters Daily Democrat. Chairman Chagnon welcomed Representative Sullivan back after his illness.

The meeting of the Joint Convention was called to nominate a Strafford County Pease Development Authority Representative and present that name for confirmation to the Governor, Speaker of the House, and Senate President. The current representative, Mr. George Meyer, has been selected to serve as the Executive Director of the Pease Development Authority and therefore, the Joint Convention must nominate a candidate to finish this term.

The Delegation's Policy and Procedure Subcommittee met several times to discuss this issue. Requests for candidates were sent to approximately seventy-eight entities, including Senators, Representatives, Chambers of Commerce, civic organizations, and other interested parties. Six applications were received by the Subcommittee; four of these persons were interviewed by the Subcommittee and two

were selected to be presented to the Joint Convention. These two candidates are Robert Sylvester and Arthur Nickless.

Chairman Chagnon noted he had received several requests from Delegates hat the voting be by written ballot. Representative McCann asked if this was legal as this was a public meeting. There was some discussion on this matter. The Chairman polled the Delegation as to the majority's preference; a show of hands showed only three in opposition to the written ballot; therefore, the vote was done by written ballot per majority vote.

At this time, ballots were distributed to the Joint Convention members present. The Clerk collected the ballots. Representative McCann motioned that the votes be counted by an nonvoting party, Jean Miccolo, Executive Secretary. Seconded by Representative Callaghan and accepted unanimously.

After counting the votes, the count was presented to Chairman Chagnon and Clerk Lundborn. Chairman Chagnon announced that Mr. Sylvester had received 12 votes and Mr. Nickless had received 19. He announced that Mr. Arthur Nickless' name would be presented to Governor Merrill, Speaker of the House Burns, and Senate President Delahunty for their approval to serve as Strafford County's Representative to the Pease Development Authority.

Representative McCann motioned that the ballots be destroyed. Seconded by Representative Sullivan and accepted unanimously.

With no further business, Representative Callaghan motioned to adjourn the meeting; seconded by Representative Lundborn and accepted unanimously on voice vote. The meeting adjourned at 7:45 p.m.

Respectfully submitted,
Raymond Lundborn, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION ORGANIZATIONAL MEETING
MINUTES OF DECEMBER 11, 1996

The Organizational Meeting of the Strafford County Delegation was called to order at 7:00 p.m. by 1995/1996 Chairman Chagnon. After a moment of silence and the pledge of allegiance to the flag led by Representative Wall, the Chairman asked for a motion to nominate a Temporary Clerk. Representative McCann nominated Representative Lundborn to act as Temporary Clerk. Representative Berube seconded the motion. Moved to closed nomination by Representative Callaghan, seconded by Representative Vincent and accepted unanimously. Representative Lundborn was voted in as Temporary Clerk by a unanimous show of hands of the Delegation. The Temporary Clerk than read the notice of the meeting and called the roll, which showed the following members present:

PRESENT: Berube, Bickford, Brennan, G. Brown, J. Brown, Callaghan, DeChane, Estabrook, Grassie, Hemon, Hilliard, Kaen, Keans, Knowles, Lundborn, McCann, Merrill, Merritt, Musler, A. Pelletier, M. Pelletier, Rollo, Smith, Snyder, Spear, Sullivan, A. Torr, F. Torr, Tsiros, Twardus, Vachon, Vincent, and Wall (33 of 38).

EXCUSED: Dunlap, Rogers, and Taylor (3).

ABSENT: McKinley, R. Torr (2).

Also present were Commissioners Maglaras, and Dumont, County Treasurer Charles Crocco, Executive Secretary Jean Miccolo, members of the public and media.

1995/1996 Chairman Chagnon declared a quorum present and asked for a motion for a Temporary Chairman. Representative A. Torr nominated Representative Musler to serve as Temporary Chairman. Representative McCann seconded the motion. Representative DeChane moved to close nominations and cast one ballot for the Chairman. Seconded by Representative McCann. With no further discussion, the Delegation unanimously elected Representative Musler as Temporary Chairman by a show of hands.

1995/1996 Chairman Chagnon passed the leadership of the meeting over to Temporary Chairman Musler. Temporary Chairman Musler than asked for a motion to recess to caucus for the 1997/1998 Chairman, Vice Chairman and Clerk. Representative Callaghan motioned to forego the caucus and open nominations from the floor for Chairman, Vice Chairman and Clerk and then vote by secret ballot. Motion seconded by Representative F. Torr.

Representative Berube questioned the necessity of voting by secret ballot. He motioned to amend the motion to state that the voting would be public. Representative McCann seconded the amendment to the motion for discussion purposes. He then stated that he believed we would run into problems if we dispensed with the secret ballot vote. Representative Berube stated that since this is a public meeting, the vote should be public. Representative McCann stated that past procedure has been to have the vote by secret ballot. Representative Wall asked if the nominees would be able to address the Delegation. The Temporary Chairman replied that they would. She then stated that this Delegation needs to get along and therefore, sees no need to vote for these positions in a public manner that may cause problems later on. Representative F. Torr commented that even when there have been candidates from both parties, voting has always been done by secret ballot. Representative Berube noted that the Delegation does not have to follow past procedure and that we should not vote by secret ballot. People should be willing to stand behind their votes. Representative Wall stated that she does not feel anyone has anything to hide and that by voting by secret ballots, it avoids people having their feelings hurt. Representative J. Brown supported the original motion to vote by secret ballot, just like when an election takes place. Representative M. Pelletier agreed that the voting should be by secret ballot.

Representative Vincent moved the motion to amend the original motion. Seconded by Representative Snyder. The amendment to the original motion to vote by open ballot was called. Temporary Chairman Musler called the vote, which was defeated 32 to 1 by a show of hands.

The main motion to forego the caucus and open nominations from the floor for Chairman, Vice Chairman and Clerk and then vote by secret ballot was called. It was noted that this does not include the caucus for the Executive Committee. The motion was accepted unanimously by a show of hands.

Temporary Chairman Musler opened nominations for 1997/1998 Chairman of the Strafford County Delegation. Representative Snyder nominated Representative

McCann for Chairman. Seconded by Representative DeChane. Representative Knowles nominated Representative Merritt; seconded by Representative Kaen. Representative Vincent motioned that nominations be closed; seconded by Representative Callaghan and accepted unanimously.

The Temporary Chairman then opened nominations for 1997/1998 Vice Chairman. Representative DeChane nominated Representative Hilliard as Vice Chairman of the Delegation. Seconded by Representative Rollo. Representative Knowles nominated Representative Keans for Vice Chairman; seconded by Representatives A. Torr and J. Brown. With no further nominations, the Temporary Chairman declared the nominations for Vice Chairman were closed.

Temporary Chairman Musler opened nominations for the 1997/1998 Clerk of the Delegation. Representative McCann nominated Representative Lundborn as Clerk; seconded by Representative G. Brown. Representative Vincent motioned to close nominations for Clerk; seconded by Representative Callaghan and accepted unanimously. With no further nominations for Clerk, the Temporary Chairman announced that Representative Lundborn was unanimously elected as Clerk of the 1997/1998 Delegation, without question.

Representative Lundborn, Clerk, then requested that the Commissioners distribute the ballots for Chairman of the Delegation and requested that they serve as ballot counters. This request was agreed to by the entire Delegation. Commissioners Maglaras and Dumont then distributed the ballots and after they were complete, collected them and counted them.

Commissioner Maglaras presented the results to Temporary Chairman Musler, who read them for the record, as follows: Representative Merritt: 18; Representative McCann: 15. Temporary Chairman Musler declared Representative Merritt as the 1997/1998 Delegation Chairman and presented her with the ceremonial gavel.

Chairman Merritt thanked everyone for their support and asked the Commissioners to distribute the ballots for the Vice Chairman. They were distributed and then collected and counted upon completion.

Commissioner Maglaras presented the results to Chairman Merritt, who read them for the record, as follows: Representative Keans: 24; Representative Hilliard: 9. She then declared Representative Keans as Vice Chairman for the 1997/1998 Delegation.

Representative Lundborn motioned to destroy the ballots; seconded by Representative McCann and accepted unanimously. This was done at this time.

Representative Hilliard motioned to allow the County Commissioners to pay those County expenditures statutorily required to be paid until the Delegation approves the 1997 Budget; seconded by Representative G. Brown and accepted unanimously on a roll call vote.

The Chairman then asked for a recess to caucus for Executive Committee nominations. After the 15 minute recess, the following announcements for election to the Executive Committee were made by Chairman Merritt:

Dover: Representatives Twardus, Hemon, and A. Pelletier
Rochester: Representatives Callaghan, Grassie, and G. Brown

Somersworth: Representatives Snyder and Vincent
Towns: Representatives Wall, Sullivan, Kaen, and Musler

Representative McCann motioned to allow the Chairman, Vice Chairman and Clerk to be voting members and officers of the Executive Committee; seconded by Representative Wall and accepted unanimously by voice vote.

Chairman Merritt then recognized County Commission Chairman Maglaras to speak the Delegation. Commissioner Maglaras introduced Commissioner Dumont and in-coming Commissioner Ron Chagnon. He stated that the Commissioners are looking forward to working with the Delegation. He also introduced the High Sheriff-Elect Martin Heon to the Delegation. Chairman Merritt then introduced out-going County Treasurer of 18 years, Charles Crocco. Treasurer Crocco received a standing ovation for his many years of dedicated and loyal service to Strafford County. He made a brief statement of thanks to the Delegation and wished them the best of luck and a continuance of the strong working relationship they have had with the County Commissioners and Treasurer in the past.

Representative G. Brown was recognized to speak. Representative Brown requested that that minutes of the Subcommittee meetings be sent to all Delegation members in order that they may apprise themselves of the process of the entire budget. Chairman Merritt noted this will be done and that the Subcommittee process and procedures will be reviewed.

Chairman Merritt stated that there will be an Orientation Meeting for new members scheduled later this month and everyone will be notified of the date. She thanked everyone for attending the meeting this evening.

With no further business, Chairman Merritt asked for a motion to adjourn. Representative Callaghan moved to adjourn the meeting at 7:50 p.m. The motion was seconded by Representative Snyder and passed unanimously on a voice vote.

Respectfully submitted,
Raymond Lundborn, Clerk
Strafford County Delegation

DIRECTORY

ADMINISTRATION

Strafford County Justice & Administration Building
PO Box 799
Dover, New Hampshire 03820

Commissioners Office	742-1458
Personnel & Finance Office	742-1458
Human Services Department	742-1469
Information & Referral	742-8078
Family/Child Intervention Program	742-8078
Registry of Deeds	742-1741
County Attorney	749-2808
Registry of Probate	742-2550
Superior Court	742-3065
UNH/Strafford Cty Cooperative Extension	749-4445
Regional Planning Commission	742-2523
Conservation District 749-3037	
Community Action Program	749-1334

Strafford County Sheriff's Office
& Dispatch Center
PO Box 1218
Dover, New Hampshire 03820 742-4960

Strafford County House of Corrections/Jail
County Farm Crossroads
Dover, New Hampshire 03820 742-3310

Strafford County Riverside Rest Home
30 County Farm Crossroads
Dover, New Hampshire 03820 742-1348

CITIES AND TOWNS

Barrington Town Office
41 Province Lane
Barrington, NH 03825
664-9007

Dover City Hall
288 Central Avenue
Dover, NH 03820
743-6000

Durham Town Office
15 Newmarket Road
Durham, NH 03824
868-5571

Farmington Town Office
39 North Main Street
Farmington, NH 03835
755-2208

Lee Town Office
Seven Mast Road
Lee, NH 03824
659-5414

Madbury Town Office
13 Town Hall Road
Madbury, NH 03820
742-5131

Middleton Town Office
200 Kings Highway
Middleton, NH 03887
473-2261

Milton Town Office
Main Street, Box 310
Milton, NH 03851
652-4501

New Durham Town Office
4 Main St., PO Box 207
New Durham, NH 03855
859-2091

Rochester City Hall
31 Wakefield Street
Rochester, NH 03867
332-1167

Rollinsford Town Office
PO Box 309
Rollinsford, NH 03869
742-2510

Somersworth City Hall
157 Main Street
Somersworth, NH 03878
692-4262

Strafford Town Office
Box 23
Ctr. Strafford, NH 03815
664-2192